

Accord créant le Sanctuaire
pour les mammifères marins
en Méditerranée

1^{ère} Réunion des Points Focaux Nationaux
4 février 2014, Rome



Accordo per la costituzione
del Santuario per i mammiferi marini
nel Mediterraneo

1^a Riunione dei Punti Focali Nazionali
4 febbraio 2014, Roma

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REPORT OF THE FIRST MEETING OF THE
NATIONAL FOCAL POINTS
Rome, 4th February 2014

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1. Opening of the meeting

The hosting Italian Focal Point welcomes the participants. Monacan Focal Point informs participants that he should leave the meeting before the end. The full list of participants appears as Annex 1 to this report.

2. Adoption of the agenda

National Focal Points adopt the agenda as appears in Annex 2 to this report. Item 6 has not been discussed during the session.

3. Use of the surplus fund for 2013-2014

The Executive Secretary presents the document Doc02_Rev01 on the use proposal of surplus funds for 2013-2014.

3.1 Available surplus funds

The Executive Secretary presents the document related to the use proposal of the surplus funds and specifies that employer's contributions have not been taken into account in the budget line dedicated to the salaries and adopted during the meeting of the National Focal Points in 2012, before the reopening of the Permanent Secretariat.

Decision 1.1

National Focal Points express their gratitude to ISPRA for its contribution for 2013 (around 25,000 euros) corresponding to the cost of employer contributions for 2013, decide to use a part of the surplus fund to pay the employer fees related to the executive secretary and assistant salaries since 2014 until the end of both contracts and decide to update the ordinary budget 2013-2014 in this sense.

Decision 1.2

National Focal Points adopt the revised budget and surplus funds for 2013-2014 as appears in Annex 3.

Decision 1.3

To solve the payment of the employer fees for next mandates, National Focal Points charge ISPRA and Permanent Secretariat to consider different options as follow and submit them by the 6th COP:

- to increase the ordinary contribution of the Parties;
- to adapt the overall cost of the contract to the current budget allocation
- to reduce the working time of the personal;
- to merge Permanent Secretariat with another one having some similar structure and objectives.

The French Focal Point specifies that the first option is not possible for the French Part.

Decision 1.4

National Focal Points decide to consider before the end of 2014 the appropriate process in order to adopt the budget and the working program for 2015.

3.2 Budget line S11: consultation cost

Decision 1.5

In order to decrease the consultancy fees proposal (35,000 €) related to the knowledge's synthesis establishment, Italian Focal Point is responsible to contact ISPRA in order to

identify one of its members for conducting this synthesis (task manager). Task manager and revised associated cost will be submitted to the others National Focal Points for decision.

3.3 Budget line S12: extra material for Permanent Secretariat

National Focal Points already adopted the budget line dedicated to the extra material for Permanent Secretariat.

3.4 Budget line S13: trademark protection

National Focal Points already adopted the budget line dedicated to the Pelagos trademark protection.

3.5 Budget lines S2: call of proposal

Decision 1.6

National Focal Points adopt the recommendations 6.6 and 6.7 related to the general rules of procedure of the call of proposal and the term of reference of the call of proposal 2014.

Decision 1.7

In the framework of the 2014 call of proposal, National Focal Points decide to fund three projects of up to 70,000 euro each and recommends to the Technical and Scientific Committee in charge of the projects evaluation first step, to strictly take into account the financial matters in its evaluation..

3.6 Budget line S31: knowledge's synthesis

Decision 1.8

Concerning the realisation of the knowledge's synthesis, National Focal Points decide:

- in a first step to maintain English language only for the complete synthesis (up to 100 pages) under electronic format and to dedicate it for scientific public ;
- and in a second step to consider the necessity for translating and printing abstracts synthesis into Italian language (free translation by ISPRA) and into French language, and to dedicate it for large public and decision makers.

Decision 1.9

In compliance with the decisions 1.5 and 1.8, National Focal Points charge Permanent Secretariat to revise terms of reference recommended by the 6th CST (Rec. 6.4) and dedicated to the establishment of the knowledge's synthesis.

3.7 Budget line S32: conference on ship strikes

National Focal Points already adopted the budget line dedicated to the Conference on ship strikes.

3.8 Budget line S33: institutional leaflets

Decision 1.10

National Focal Points adopt the recommendation 6.14 related to the institutional leaflet update in three languages and decide that related translations should be provided by Permanent Secretariat and "research" and "communication" working groups.

3.10 Budget line S34: common website

Decision 1.11

National Focal Points adopt the recommendation 6.13 of the 6th Technical and Scientific Committee, related to the creation of a common website and ask French Delegation to provide for clarification on the administration rights it would like to maintain.

In order to reduce the costs, the budget line will be revised on the basis that illustrations should be free of charge (-5,000 euros).

Decision 1.12

National Focal Points charge the Permanent Secretariat to check the compliance of the website with the INSPIRE Directive.

3.11 Budget line S35: meeting of the municipalities

Decision 1.13

National Focal Points charge the Technical and Scientific Committee and the Permanent Secretariat to provide some more operational details on the meeting of the municipalities concerned by the Pelagos Sanctuary Charter and recommend to plan the relevant event not before July 2014.

Decision 1.14

National Focal Points stress the fact that, in compliance with the resolution 4.9 “Communication and public awareness”, the procedure to assess the activities implemented by the municipalities in the framework of the Pelagos Sanctuary Charter should be assessed according to a common grid, and charge Technical and Scientific Committee and Permanent Secretariat to treat this matter.

3.12 Budget line S36: Pelagos-ACCOBAMS database

Decision 1.15

Italian Focal Point undertakes to contact ACCOBAMS Permanent Secretariat to get more technical information on the ACCOBAMS database project focused on Pelagos Sanctuary and undertakes to contact ISPRA to know if the project could be technically implemented by ISPRA with a lower cost.

3.13 Budget line S37: ECS workshop

Decision 1.16

National Focal Points adopt the recommendation 6.5 of the 6th Technical and Scientific Committee, related to the organisation of a workshop during the 28th ECS Conference and charge Permanent Secretariat to circulate for validation by Focal Points the call for participation and to draw the provisional agenda and provide some more details on the cost.

3.14 Budget line S38: live stranding workshop

Decision 1.17

National Focal Points charge the Technical and Scientific Committee and the Permanent Secretariat to draw jointly with ACCOBAMS Permanent Secretariat the terms of reference of the live stranding workshop.

3.16 Budget line S39: “Chouchou le petit caillou”

Decision 1.18

National Focal Points decide to remove the budget line dedicated to the translation of the book “Chouchou le petit caillou” into Italian language, unless one Party to the Agreement objects during the adoption of this report.

3.17 Budget line S40: photographic exhibition

Decision 1.19

National Focal Points charge Permanent Secretariat to provide some more operational details on the photographic exhibition project and to check with Fondation Prince Albert II an eventual co-funding.

3.18 Budget line S41: common panel dedicated to the municipalities

Decision 1.20

National Focal Points charge Permanent Secretariat to provide some more operational details on the common panel dedicated the municipalities.

Decision 1.21

Italian Focal Point is responsible to check within ISPRA the skills support (graphic software) for implementing the realisation of the panel dedicated to the municipalities into Italian language.

3.19 Budget line S42: staff training and manual on surveillance at sea

Decision 1.22

National Focal Points charge Permanent Secretariat to provide some more operational details on the staff training and manual on surveillance at sea and to consider the feasibility for implementing an eLearning method. National Focal Points consider that this matter should be dealt at the proper level that is authorities responsible for control at sea, through the appropriate working group.

4. PSSA proposal

Italian Focal Point informs participants on the consultation carried out within civil societies, NGO and economic stakeholders on PSSA proposal presented during the 5th COP. Results of this consultation strengthen Italian Delegation position set forth during the 5th COP and raised some economic concerns related to the impacts equity on shipping companies from each countries and scientific concerns due to the containment measures in the Pelagos Sanctuary.

Italian Focal Point broadly supports the implementation of the PSSA proposal measures, but considers that the implementation of these measures should be extended beyond the Pelagos Sanctuary.

Italian Focal Point invites the others Focal Points to provide some alternatives among which the removing of the recommendation on speed and the extending of the measures application beyond the Pelagos Sanctuary are mentioned.

French Focal Point informs participants that the second 2014 MEPC meeting where the PSSA proposal could be submitted will be held from October 13th to 17th 2014 (deadline submission for the PSSA proposal: 13 weeks before 13 October 2014) and stress the necessity to implement some measures as soon as possible.

French Focal Point stresses the fact that extending the PSSA measures beyond the Pelagos Sanctuary should require new negotiations and then the implementation of the PSSA measures would be postponed after 2015-2016. More, such a proposal would bring less visibility for Pelagos Sanctuary. An option could be to look for modifications of the proposed measures, such as the recommendation on speed.

Monacan Focal Point would like to have some more details on the economic impact of the PSSA recommendation related to the speed and expresses its preference to maintain the measure on speed and to extend the area of the measures application, event make the use of the REPCET system compulsory.

Italian Focal Point wonders about submitting the PPSA proposal to IMO when France and Italy seem currently to have some difficulties to implement the Bouches de Bonifacio PSSA measures.

Decision 1.23

Italian Focal Point is charged to send an official letter to both Parties in order to express its position.

5. Discussion on the rules of procedure

Permanent Secretariat recalls the decisions of the 5th COP to revise all of the rules of procedure and recalls the proposition from Monacan Focal Point to reorganise the general structure as follow:

- general rules of procedure of the Agreement, creating the Parties, the CST, the PFN, the PS, the partners and the budget;
- rules of the procedures of the Conference of the Parties;
- rules of the procedures of the meeting of the CST;
- financial rules of procedure.

Decision 1.24

Italian and French Focal Points will provide Permanent Secretariat for their comments related to the proposition from Monacan Focal Point for reorganising the general structure of the rules of procedure and to the draft revised rules of procedure presented during the 5th COP.

Decision 1.25

National Focal Points charge Permanent Secretariat to submit the recommendations of the 6th CST except them already adopted during this meeting and except the recommendation 6.8 related to the working group members, in compliance with the rules of procedures of the CST in force.

Decision 1.26

National Focal Points charge Permanent Secretariat to draw for the CST a standard presentation for each action that should be implemented.

Decision 1.27

Following to the Italian Focal Point proposition to anticipate the venue of the 7th CST for April/May 2014 in order to prepare the 2015 budget and working program, Focal Points charges Permanent Secretariat to refer back to CST Chairman to consider the proposition.

6. Discussion on the list of the partners

The item 6 related to the discussion on the list of the partners was not discussed during the session and will be submitted later to the National Focal Points.

7. Summary of the meeting decisions

Meeting decisions have been recalled and decision undertaken without Monacan Focal Points should be proposed to him during the adoption of this report.

8. Other matters

Permanent Secretariat draw the attention of the participants on the anticipate deadline for revising the SPAMI list for 2014-2015 and inform them on the related procedure communicated by RAC/SPA as follow:

- to create a Consultative and Technical Commission composed by:
 - o the National Focal Point of the related Special Protected Area and/or the responsible of the ASPIM management;
 - o a national expert in biology and ecology of the area;
 - o 2 independent experts that should not be related to the country where the revision will take place.
- to fill in a periodic form by the MPA manager and return it to the Commission not after the 15th of March 2015;
- to organise a MPA visit by the Commission.

Decision 1.28

National Focal Points charge Permanent Secretariat to address to RAC/SPA a request to take into account the specificities of the Pelagos Sanctuary as SPAMI in the SPAMI list revising, and then, if RAC/SPA agree, to plan a meeting in this sense.

9. Closure of the meeting

Italian Focal Point thanks the participant and closes the meeting. The next meeting of the National Focal Point could be planned at the end of 2014 by videoconference.

ANNEXES

Annex 1. Participant list

NOM / <i>NOME</i>	PRENOM <i>COGNOME</i>	ORGANISME / <i>SOCIETA</i>	TEL	EMAIL
MONTANARO	Oliviero	Point Focal Italien (Ministère de l'environnement italien) <i>Punto Focale Italiano (Ministero Italiano dell'Ambiente)</i>	██████████	████████████████████
GALOPPINI	Paolo	Expert (Ministère de l'environnement italien) <i>Esperto (Ministero Italiano dell'Ambiente)</i>	██████████	████████████████████
VAN KLAVEREN	Patrick	Point Focal Monégasque (DPOI) <i>Punto Focale Monegasco (DPOI)</i>	██████████	██████████████████
BIGAN	Martine	Point Focal Français (Ministère de l'environnement français) <i>Punto Focale Francese (Ministero Francese dell'Ambiente)</i>	██████████	██
SECRETARIAT PERMANENT / <i>SEGRETARIATO PERMANENTE</i>				
DUBOIS	Fannie	Secrétaire Exécutif <i>Segretario Esecutivo</i>	██████████	████████████████████
BOUSSION	Pauline	Assistante du Secrétaire Exécutif <i>Assistente del Segretario Esecutivo</i>	██████████	██

Annex 2. Agenda**TUESDAY 4th FEBRUARY 2014**

02:00-02:30 pm		Welcome of the participants	
Item	Title	Relevant documents	Reference
1	Opening of the meeting	PFN1_Inf01	-
2	Adoption of the agenda	PFN1_Doc01_Rev02 PFN1_Inf02_Rev02	-
3	Adoption of the proposal use of the surplus fund 2013-2014	PFN1_Doc02_Rev01	Res. 5.33 Res. 5.34 Res. 5.35
4	Presentation of the consultations carried out by the Italian delegation on the PSSA proposal and project follow-up	PFN1_Inf04 PFN1_Doc03	Res. 5.20 Res. 5.21 Res. 5.22 CST6_Doc15
5	Discussion on the rules of procedure	PFN1_Doc04 PFN1_Doc05 PFN1_Doc06 PFN1_Doc07 PFN1_Doc08	Res. 5.38 Res. 5.39 Res. 5.40 Res. 5.41 Res. 5.42 Res. 5.43 Res. 5.44 Res. 5.45
6	Discussion on the list of the partners	PFN1_Inf03 PFN1_Doc09	Res. 5.46
7	Summary of the meeting decisions	-	-
8	Other matters	-	-
9	Closure of the meeting	-	-
07:00 pm		End of the meeting	

Annex 3. Budget functioning and Surplus funds 2013-2014

BUDGET FUNCTIONING			
BL	Titles	2013	2014
C	CREDIT		
	Contributions		
C1	Ordinary contributions	125 000,00 €	125 000,00 €
C2	Voluntary contribution from Italian Ministry of Environment	18 329,00 €	0,00 €
C3	Voluntary contribution from Regione Liguria (estimation based on 2008)	2 397,30 €	2 397,30 €
C4	No used contribution (year - 1)	0,00 €	7 792,48 €
	TOTAL CREDIT	145 726,30 €	135 189,78 €
D	DEBIT		
D1	SECRETARIAT FUNCTIONING		
D11	Staff remunerations		
D111	Gross Salary (Executive Secretary)	68 000,00 €	68 000,00 €
D112	Gross Salary (Assistant Executive Secretary)	22 148,05 €	42 500,00 €
	Sub-Total	90 148,05 €	110 500,00 €
D12	Office expenditures		
D121	Hardware, software and material	500,00 €	500,00 €
D122	Consumables	500,00 €	500,00 €
D123	Telecommunication	2 400,00 €	2 000,00 €
D124	Communication (website hosting, visit card, etc.)	1 000,00 €	800,00 €
D125	Maintenance	2 000,00 €	1 000,00 €
D126	Equipment insurance	302,00 €	302,00 €
D127	Bank fees	371,40 €	315,48 €
D128	Electricity, water, office insurance, cleaning service (estimation 2008)	2 397,30 €	2 397,30 €
	Sub-Total	9 470,70 €	7 814,78 €
D13	Others		
D131	Consultancy and contract fees	1 315,07 €	350,00 €
	Sub-Total	1 315,07 €	350,00 €
D2	INSTITUTIONAL MEETINGS		
D21	Written translations	4 000,00 €	1 525,00 €
D22	Simultaneous interpretations	10 500,00 €	2 000,00 €
D23	Meeting expenses (material, coffee breaks, etc.)	11 500,00 €	2 000,00 €
	Sub-Total	26 000,00 €	5 525,00 €
D3	REPRESENTATION AND RECEPTION		
D31	National and international travels and administrative transport	10 000,00 €	10 000,00 €
D32	Seminar registration	500,00 €	500,00 €
D33	Reception	500,00 €	500,00 €
	Sub-Total	11 000,00 €	11 000,00 €
	TOTAL DEBIT	137 933,82 €	135 189,78 €
	Balance	+7 792,48 €	0,00 €

ACTIONS ON SURPLUS FUND			
BL	Titles	2013	2014
C'	CREDIT		
	Amount of the surplus found		
C'1	Surplus fund	589 554,85 €	-
C'2	Additional contribution (ISPRA)*	24 853,63 €	-
C'3	No used contribution (year - 1)	0,00 €	568 854,85 €
	TOTAL CREDIT	614 408,48 €	568 854,85 €
S	DEBIT		
S1	Administrative and technical matters		
S111	Employer fees (Executive Secretary)	18 802,00 €	18 802,00 €
S112	Employer fees (Assistant Executive Secretary)	6 051,63 €	11 751,25 €
S12	Consultancy	-	-**
S13	Extra material and software for SP reopening	3 200,00 €	-
S14	Pelagos trademark protection	2 000,00 €	-
	Sub-Total	30 053,63 €	30 553,25 €
S2	Call of proposal		
S21	Project 1	-	70 000,00 €
S22	Project 2	-	70 000,00 €
S23	Project 3	-	70 000,00 €
	Sub-Total	0,00 €	210 000,00 €
S3	Other actions related to the implementation of the agreement objectives		
S31	Knowledge's synthesis	-	-
S32	Conference on ship strikes	2 500,00 €	-
S33	Institutional leaflets	-	4 800,00 €
S34	Common website	13 000,00 €	-
S35	Meeting of the municipalities	-	8 000,00 €**
S36	Pelagos-ACCOBAMS database	-	1 920,00 €**
S37	Pelagos workshop in the framework of the ECS Conference	-	2 265,00 €**
S38	Live stranding workshop	-	5 000,00 €**
S39	"Chouchou le petit caillou" into Italian language	-	-
S40	Photographic exhibition	-	5 000,00 €**
S41	Panel for municipalities	-	400,00 €**
S42	Staff training and manual on surveillance at sea	-	2 500,00 €**
	Sub-Total	15 500,00 €	29 885,00 €
	TOTAL DEBIT	45 553,63 €	270 438,25 €
	Balance	+568 854,85 €	+298 416,60 €

* This contribution "balances" additional costs as set out in budget lines S111/S112

** Provisional amounts that should be confirmed by National Focal Points later